

JAMES FULLER

7117 Lyndale Ct, Watauga, TX 76148
817.455.8324
jamesdavid.fuller@outlook.com

EXPERTISE

- Strategic Planning and Management
- Performance Improvement
- Customer Communications
- Data Analysis
- Project Management
- Accountability Systems

KNOWLEDGE

- Training and Development
- Resource Allocations
- Instructional Design
- Online Course Development
- Mentoring and Team Building
- Cross-Departmental Communication

EDUCATION

MS in Educational Psychology, Texas A&M University-Commerce, 2004

Highlights: Human Learning & Cognition, Cognition & Instruction I/II, Advanced Cognition, Psychological & Educational Statistics, Psychological Assessment & Measurement, Technology for Instructional Delivery

BS in Psychology, Stephen F. Austin State University, 2000

Highlights: Behavior Modification, Psychology of Aggression, Psychology of Aging, Physiological Psychology, History and Systems of Psychology, Abnormal Psychology, Applied Statistics, Technical & Scientific Writing, Experimental Methods in Psychology

PROFESSIONAL EXPERIENCE

FORT WORTH INDEPENDENT SCHOOL DISTRICT District Administrator – Coordinator of Student Assessment

2009 – 2017

Coordinated all activities regarding student assessment and state and federal accountability systems. Supervised assessment staff in the training, administration, and reporting of state and local assessments. Analyzed and summarized data into formal reports for district executive administrators, school board, and campus administrators.

- Supervised the final editing of Curriculum Based Assessments. Established processes and procedures to ensure high accuracy and validity of assessments.
- Developed and revised district-wide communications for campus administrators, executive leadership, and the media.
- Presented Data Coaching model for campus implementation of data teams and collaborative inquiry.
- Collaborated with Student Assessment team for the creation, development and execution of online courses for training.
- Managed online testing for state assessments. Facilitated technical problem solving and accurate reporting of assessment data.
- Designed and executed the Accountability and Data Quality public and internal web sites through collaboration and consultation with the Communications and Technology departments
- Created assessment reports that included data analysis and interpretive explanation for principals to facilitate closing the achievement gap.

JAMES FULLER

7117 Lyndale Ct ♦ Watauga, TX 76148 ♦ 817.455.8324 ♦ jamesdavid.fuller@outlook.com ♦ page 2

KELLER INDEPENDENT SCHOOL DISTRICT **District Administrator – Testing Coordinator**

2006 – 2009

Supervised the planning and delivery of district-wide test administrations, including local benchmarks, the Texas Assessment Program, and national assessments (SAT, ACT, PSAT, AP). Analyzed and summarized data into formal reports for the Texas Education Agency (TEA), district executive administrators, school board, campus administrators, and content area curriculum coordinators.

- Planned and implemented the KISD Assessment Information Management System. Conversion of E-mail to automated online system that resulted in significant positive changes, including reduced labor, more accurate data, and immediate reporting for executive administrators.
- Developed and implemented automated training with video, voice over, and multimedia technology to increase retention and reduced duplication.
- Originated the utilization of scanning software to verify quantities of secure testing materials. Process produced 100% accuracy and drastically reduced shipment problems.
- Created system-wide reliability and validity of the Curriculum Based Assessments, including exceptional presentation and communication of outcomes. Analysis instilled great confidence to stakeholders for this district initiative.
- Facilitated campus and district assessment inventory management through technological and resource leveraging.
- Provided district-wide training to principals, campus administrators, and campus testing coordinators regarding the Texas Assessment Program, state and federal accountability, and national testing programs.
- Provided assessment data to district and campus staff to assist in academic goal setting for District and Campus Improvement Plans.
- Designed and analyzed district-wide survey to modify, change, and improve current practices, procedures, and performance.

WILLS POINT HIGH SCHOOL

2002 – 2006

Counselor 2005-2006

Computer Instructor 2002-2005

As **Counselor**, coordinated with school faculty, staff, students, parents, and community to plan, implement, and evaluate a comprehensive developmental guidance and counseling program.

- Developed an Excel-based program for monitoring credit acquisition. Produced a substantial reduction in transcript inaccuracies.
- Communicated with local colleges and universities pertaining to student scholarships, programs, and dual credit.
- Collaborated with other staff in designing a master schedule for teachers and students; supervised all student scheduling.
- Managed the local, state, and national assessment programs, including the training of teachers, administrators, and other staff.

As **Computer Instructor**, provided students with appropriate learning activities and experiences designed to achieve academic excellence and prepare them for life beyond high school.

- Developed new course: Multimedia.
- UIL Academic Coordinator for Computer Applications and Accounting.

JAMES FULLER

7117 Lyndale Ct ♦ Watauga, TX 76148 ♦ 817.455.8324 ♦ jamesdavid.fuller@outlook.com ♦ page 3

GLADEWATER HIGH SCHOOL Computer Instructor

2000 – 2002

Provided students with appropriate learning activities and experiences designed to achieve academic excellence and prepare them for life beyond high school.

- Developed two new courses: Business Computer Programming and Business Image Management & Multimedia.
- Collaborated with other teachers to design Web Mastering course.

PROFICIENCIES

Computer Skills

- Adobe Acrobat Professional
- Microsoft – Word, Excel, PowerPoint, Access, Publisher, Project, SharePoint
- Eduphoria Aware
- DMAC Solutions
- DataManager (Houghton Mifflin Harcourt)
- Statistical data mining and research

Certification

- Texas Secondary Teacher – Business/Computer (6-12)
- Texas School Counselor (EC-12)

INTERESTS

Professional

- Instructional Design/Course Development
- Cognition and Learning
- Technology in Education
- Online vs. Traditional Learners
- Social Media and Language
- Origins of Ideas
- History of Psychology & Philosophy
- Psychology of Media Influence

Personal

- Writing and Communications
- Theology in a Shifting Culture
- Basketball and Baseball